



# BARKLY INTERNATIONAL COLLEGE

CRICOS PROVIDER NUMBER 03136D (VIC)  
RTO PROVIDER NUMBER 22238

## V3.0 Graduate Diploma Application Form

### PART A – APPLICATION DETAILS

COURSE CODE	COURSE TITLE	COURSE DURATION	PREFERRED INTAKE (MM/YYYY)
BSB80120	Graduate Diploma of Management (Learning)	66 Weeks	___ / ___

### PART B – APPLICANT DETAILS

Family Name:  Given Name(s):

Nationality:  Sex:  Male  Female  Unspecified

Do you have a Unique Student Identifier Number (USI)?  No  Yes – USI Unknown  Yes, USI Known:

Date of Birth:  (All applicants must be 18 years or over at the time of application)

Are you of Aboriginal or Torres Strait Islander origin?  No  Yes, Aboriginal  Yes, Torres Strait Islander

#### Australian Contact Details (if known)

Address:

Telephone:  Mobile:  Email:

#### Overseas Contact Details (if applicable)

Address:

Telephone:  Mobile:  Email:

Postal Address:

#### Emergency Contact Person

Full Name:  Relationship to you:

Telephone:  Mobile:  Email:

Do you consider yourself to have a disability, impairment or long-term condition?  No  Yes

(If Yes, please specify):

Do you require Overseas Student Health Cover (OSHC)?  No  Yes, Single Cover  Yes, Family Cover  
(It is a requirement of your Student Visa that you have OSHC for the entire duration of your Visa)

### PART C – PRIOR EDUCATION AND EXPERIENCE

Qualifications:

(You must attach verified copies of all qualifications)

#### Document Information

<b>Title:</b>	V3.0 Graduate Diploma Application Form	<b>Version No:</b>	V3.0
<b>Author:</b>	Barkly International College Pty Ltd	<b>Date Created:</b>	January 2020
<b>Reviewer:</b>	Evelin Cruz	<b>Date reviewed:</b>	May 2021
<b>Department:</b>	Admissions	<b>Next Review date:</b>	December 2021



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Do you hold a certificate of English proficiency (e.g. IELTS, PTE, TOEFL or GCE)?  No  Yes  
 (If yes, please attach verified copies of your English proficiency document/s)

Have you enrolled in the same or a similar course elsewhere?  No  Yes  
 (If you have, you may be eligible for a Credit Transfer or Recognition of Prior Learning (RPL) -  
 Please contact the training manager for further information. You must attach verified copies of documents to support a Credit Transfer or RPL application)

Have you been employed in the area covered by the course you are applying for?  No  Yes  
 (If you have, you may be eligible for Recognition of Prior Learning (RPL) -Please contact the training manager for further information. You must attach verified copies of documents to support a Credit Transfer or RPL application)

What is your self-assessed level of English?  Elementary  Intermediate  Advanced

What language do you speak at home?  English only  Other (Please specify):

Please tell us why you would like to enroll in this course?  Career  Academic  Personal

Where did you hear about Barkly International College?

**Please be sure to refer to the specific entry requirements for the course in which you are applying for. Course entry requirements are detailed in the student information section of the prospectus or website: [www.barklycollege.vic.edu.au](http://www.barklycollege.vic.edu.au)**

## PART D – OTHER FEES

Application Fee (non-refundable)	A\$250	Material Fee (non-refundable)	A\$300
Administration Fee (non-refundable)	A\$500	Late Payment Fee*	A\$50
Upfront Tuition Fee (non-refundable)	A\$250	Changes to eCOE after Enrolment**	A\$250
Assessment Resit Fee (First 3 attempts)	Nil	Credit Transfer after Enrolment	A\$250
Assessment Resit Fee (after first 3 attempts)	A\$300 per unit	eCOE Extension Fee	A\$125/week
Repeat unit fee	A\$300 per unit	Bank Transfer Fee	A\$30
Home Stay Fee – depends on specific arrangements		Airport Meeting	A\$150

\*A late payment fee will be applied if your fee installment is 7 or more days overdue  
 \*\*Changes made to COE by **student request** will incur a \$250 fee (e.g. change of commencement date, change of course etc.)

**BIC Bank Details:** Bank Name: ANZ | Account Name: Barkly International College Pty. Ltd.  
 BSB: 013 312 | Account Number: 4818 23111 | Swift Code: ANZBAU3M

Please submit your completed application form along with the application fee by email: [info@barklycollege.vic.edu.au](mailto:info@barklycollege.vic.edu.au) or by post/in person at Level 1, 377 Lonsdale Street, Melbourne VIC 3000

**Checklist** – Have you attached:  Documentary evidence of English Proficiency?  Certified copies of Passport?  
 Copy of Visa (Onshore Students)  Certified **English** copies of academic records?  Fully completed all sections of the Application Form?  Read and Signed the Application form?

Student Name:  Student Signature:  Date:

## PART E – PROVIDER OFFER (For Office Use Only)

Name of the authorised College employee approving/rejecting offer:

Signed:  Date:

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